



# MANUREWA INTERMEDIATE SCHOOL

## **2020 ENROLMENT and INDUCTION PROGRAMME**

Historical Contributing Schools

***“Adventurous risktakers: persistent focussed achievement”***

### **ENROLMENT**

We are always open to prospective families and our staff and students are available to meet with prospective enrolments and their parents/caregivers or whanau wishing to view our facilities and/or to discuss programmes and hear about our systems and organisation.

Appointments to discuss the specific educational needs of children can be made by contacting the school directly as well.

Parents/caregivers or whanau wishing to have enrolment information and forms mailed direct are able to call the office (266 8268) and ask the school administration staff to do so. However, the full enrolment pack and School Prospectus will be distributed to students in Week 7, Term 3 when the senior staff and students from Manurewa Intermediate School visit all Year 6 students at their contributing schools.

Although our key 2020 Enrolment and Induction Programmes are conducted mostly in Terms 3 and 4 2019, we are able to receive enrolments for 2020 at any time during 2019.

Enrolments may be completed in person at our school office or posted to the school. If you have any queries please do not hesitate to contact the school office (PH: 266 8268).

### **INDUCTION**

For many students, their graduation from primary to intermediate school is the first change of school they experience and for most, this can be with some apprehension and uncertainty. It is therefore vital that we work hard to make the transition smooth and welcoming. We work in close cooperation with primary schools. We keep new enrolments and their families well informed about activities and procedures and our induction programme supports a gradual introduction and a natural non-threatening transition.

To allow prospective parents/caregivers and/or whanau and students to get to know our school, we have arranged a number of activities/events as part of our induction programme. These include:

- Intermediate Staff visit to contributing schools – on a day during Week 7, term 3 (Monday 2<sup>nd</sup> – Thursday 5<sup>th</sup> September). This is to talk to the Year 6 students about intermediate, the enrolment process and to distribute our prospectus and other information. The information we will be able to give you will help you make your decision and provides you with everything you need to know associated with enrolment for your child.
- Transition Visit – on a day during Week 5, Term 4 (Monday 11<sup>th</sup> – Friday 15<sup>th</sup> November). Senior staff will visit your child's primary school to meet one on one with your child's teacher to talk about any specific issues or needs.

Enrolments need to be completed ASAP, but are accepted right through until the start of school in 2020.

The following information also explains the other activities of the transition programme and I trust this will allow it to fit in with your calendar of events, and thus, have your children involved. I will talk about the specifics for these when we speak about the other dates, described above.

### **Open Day and Activities Rotation**

Term 3, Week 10: Wednesday 25<sup>th</sup> September, 9.30am – 1.30pm. Contributing Schools Year 6 students and parents/caregivers to visit Manurewa Intermediate School and involved in a rotation of activities. Children will be collected by bus courtesy of Manurewa Intermediate School and morning tea will be provided. Children don't need to bring their bags at all. The finer details will be confirmed with you nearer the time. Any parents can come directly to Manurewa Intermediate School and join in with their child's activities for the morning.

Our aim is for the transition from Year 6 to Year 7 to be as seamless as possible. Please feel free to contact me (266 8268) or email me ([iain@manurewaint.school.nz](mailto:iain@manurewaint.school.nz)) if you have any queries or questions at this stage.

### **CONFIRMATION OF ENROLMENT**

Confirmation of enrolment will be advised by Manurewa Intermediate School by mail - a copy of the enrolment acceptance sheet will be mailed to homes.